

1. GENERAL STATEMENT

The Health & Safety of all our staff, employees, clients, customers, contractors, visitors and members of the public is of paramount importance to Manor Packaging Ltd. The Directors have reviewed the Health, Safety and Environmental Legislation when considering their responsibilities and setting the Company's Health and Safety Policy objectives.

2. COMPANY RESPONSIBILITIES

Manor Packaging Ltd will ensure, in so far as is reasonably practicable the health, safety and welfare at work of all employees. It will also ensure, in so far as is reasonably practicable the health, safety and welfare of persons not employed by Manor Packaging Ltd.

This policy document explains in broad terms, what must be done by everyone within Manor Packaging Ltd to achieve these objectives. The aim is to provide a sound basis for the co-operation between management and employees and is intended to encourage continuous improvement of our Health, Safety and Environmental performance.

3. OBJECTIVES AND COMMITMENT

Our objectives toward fulfilling this policy are to:

- Concentrate on the elimination of risks to persons, as a first priority, then on risk reduction to prevent injury and loss due to damage.
- Identify the health and safety hazards and manage those hazards so that the risks are effectively controlled, in accordance with this Manor Packaging Ltd policy.
- Work to safety standards, which satisfy our statutory requirements and reflect good industry working practices.
- Provide a safe working environment and adequate welfare facilities.
- Review and develop these standards continuously and when changes in legislation, industry practice or technology occur, revise them accordingly.

We are committed to consult with employees on health, safety and welfare issues by:

- Ensuring that our employees are trained to understand and carry out their job responsibilities. This will involve, but will not be limited to, selection, training, re-training, supporting and continuous assessment of employee performance.
- Continually monitoring this policy by auditing and reviewing its effectiveness in the workplace.

4. LEGAL OBLIGATIONS

Manor Packaging Ltd recognises the legal obligations placed on it by the Health and Safety at Work Act 1974 and other statutory legislation.

Our Health and Safety documentation and records are kept in the Office and will be made freely accessible to contractors, visitors and any other person(s) who may be affected by our operations.

Employees will be made aware of this facility and are obliged to familiarise themselves with the contents of the manual as it contains essential information for their health, safety and welfare. Should any employee have any questions on any health and safety related matter they must raise it with their immediate supervisor / manager.

The Policy and the way it is operated will be reviewed at least annually and more often if Manor Packaging Ltd. changes in nature or size. Any revision necessary to improve safety performance will be made and reported to everyone concerned.

NAME: Adrian Kelly, Operations Director

SIGNATURE:



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